



HRSICNOTE 5231
11 DEC 00

HUMAN RESOURCES SERVICE AND INFORMATION CENTER NOTICE 5231

Subj: CH-3 TO HRSICINST M5231.2, SOURCE DATA AUTOMATION II USER MANUAL

1. **PURPOSE.** This notice publishes changes to HRSICINST M5231.2, Source Data Automation II User Manual.
2. **ACTION.** Addressees shall enter page changes as indicated in the Procedure section of this notice.
3. **SUMMARY.** A side bar in the margin marks the significant changes. Significant changes are summarized as follows:
 - a. Agree to Extend Enlistment Pages, 2-A-18, 22, 35 and 37. Effective date used for P154, P159, P198 and P199 following a retention P176 Transaction.
 - b. Active Duty Enlistment/Reenlistment Bonus (H600) Page 2-A-83 and 84. Start date of Enlistment Contract. (Element Code 04).
 - c. Advance Overseas Housing Allowance (H605) Page 2-A-110. Corrected Element Code 01 to reflect proper Code 18. Page 2-A-112. This transaction can be used for Pay, BAH or OHA. Page 2-A-114. Change Liquidation Schedule.
 - d. Start/Resume Pay and Allowances (Cost of Living Allowance P607) Page 2-A-150. Increase maximum number of COLA eligible dependents increased to six.
 - e. Family Member Dental Coverage P810. Pages 2-A-207-210. This becomes obsolete Nov 2000.
 - f. State Tax Information (L6EB). Page 2-A-240-A and B. State Tax Information Table.
3. **SUMMARY, Continued.**

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	a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z
A																										
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NON-STANDARD DISTRIBUTION: See page 4

- g. Federal Tax Information (L6EB). Page 2-A-244. To include a Reserve on EAD being discharged to enlist on active duty.
- h. Assignment Data Maintenance (L76B). Pages 2-A-266-270.
Obsolete per ALCOAST 327/00.
- i. Homeport Change for Coast Guard Cutter. Helpful guide to assist PERSRU on what actions to take when a cutter changes homeport. New Pages 2-A-284-288.
- j. IDT Drill for Pay and Points (R985). Page 2-B-31. Duty Type to include:
Single Drill w/o Pay; Funeral Duty and Regular Drill w/o Pay.
- k. Officer Accession in Coast Guard. Foreign Country Entry Code. See Enclosure 9 of the PPPM.
- l. Enlistment into the Coast Guard for Active Duty Members or Reserves coming on Extended Active Duty greater than 139 days. Foreign Country Entry Code. See Enclosure 9 of the PPPM.
- m. Enlistment in the Coast Guard for Regular Reserves (R910). Page 7-C-5. Amplifies this transaction must be completed for reservists who are assigned to a drilling unit upon date of enlistment.
- n. Recall from Retirement with Break in Service Enlisted. Page 7-D-8. Foreign Country Entry Code. See Enclosure 9 of the PPPM.
- o. Discharge (Enlisted Members). Page 8-C-4. A Tax Mailing Address Change. transaction is required for personnel being discharged from active duty. It is not required for regular reserve members; however, the screen will appear following completion of the P203. The user must fill out the Tax Mailing Address transaction in order to complete the discharge event. The Tax Mailing Address transaction may be deleted during Review and Approval or approved and allowed to transmit to HRSIC. The transaction will generate an "Info" error when processed in PMIS/JUMPS.
- p. Discharge (Enlisted Members, P203) . Page 8-C-7. Discharge to change components and disposal of Leave.
- q. PMIS/JUMPS Feedback Report. Pages 19-A-5 thru 8. Updates description of fields on the PMIS/JUMPS Feedback Report.

4. **PROCEDURE.** Remove and insert the following pages:

Remove Pages	Insert Pages
2-A-17 thru 2-A-24	2-A-17 and 2-A-24, CH-3
2-A-35 thru 2-A-38	2-A-35 thru 2-A-38, CH-3
2-A-71 and 2-A-72,	2-A-71 and 2-A-72, CH-3
2-A-83 and 2-A-84	2-A-83 and 2-A-84, CH-3
2-A-109 thru 2-A-114	2-A-109 and 2-A-114, CH-3
2-A-149 and 2-A-150	2-A-149 and 2-A-150, CH-3
2-A-207 thru 2-A-210	2-A-207 thru 2-A-210, CH-3
	2-A-240-A and 2-A-240-B, CH-3
2-A-243 thru 2-A-246	2-A-243 thru 2-A-246, CH-3
2-A-265 thru 2-A-270	2-A-265 thru 2-A-270, CH-3
2-A-283 thru 2-A-288	2-A-283 thru 2-A-288, CH-3
2-B-31 and 2-B-32	2-B-31 and 2-B-32, CH-3
7-A-9 and 7-A-10	7-A-9 and 7-A-10, CH-3
7-B-9 and 7-B-10	7-B-9 and 7-B-10, CH-3
7-C-5 and 7-C-6	7-C-5 and 7-C-6, CH-3
7-D-7 and 7-D-8	7-D-7 and 7-D-8, CH-3
8-C-3 and 8-C-4	8-C-3 and 8-C-4, CH-3
8-C-7 and 8-C-8	8-C-7 thru 8-C-8B, CH-3
19-A-5 thru 19-A-8	19-A-5 thru 19-A-8, CH-3

5. **Comments and Recommendations.** Comments or recommendations may be submitted by E-mail to “HRSIC-PRC” or by returning the comment form in Enclosure (1) of this manual.



R. D. RECK

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